



Cochise Health & Social Services

Mary Gomez, Director

"Building A Healthier Future"

Per ARS 11-1606 we are providing you with the following information in regards to the permit application process.

To obtain a permit to operate a children's camp

1. Applicant to complete application to operate provided by one of our local offices.
2. Applicant to provide a site plan showing how wastewater is disposed of including size of interceptors, if needed, septic tank and leachfield or if on a sewer system.
3. Applicant to provide information on the source of water. If water is provided by a well and not state regulated water system a sampling program may be necessary to operate.
4. Applicant to pay plan check fee if applicable.
5. Staff reviews plan and notifies contact person if additional information is needed.
6. Per ARS 41-1080 applicant will need to show documentation of legal status prior to permit issuance.
7. Applicant shall obtain an opening inspection by this office, upon approval to operate applicant shall pay the operating permit fee and permit to operate will be issued.

Licensing Time Frames

Per ARS 11-1605 we established the following time frames:

Administrative Completeness Review	10 days
Substantive Review	<u>20 days</u>
Overall Time Frame	30 days

Help

If you need assistance during the application process, contact Lynn Mauzy at 520-432-9440 to be put in contact with the most appropriate office and person to assist you.

Or e-mail us at envhealth@cochise.az.gov.

Request for Clarification

An applicant for a permit may receive clarification from the County of interpretations or application of a statute, ordinance, regulation, delegation agreement or authorized substantive policy statement as provided in ARS 11-1609. Use the form entitled "Request for Clarification" which accompanies this notice.

Public Programs, Personal Service: www.cochise.az.gov

Email: health@cochise.az.gov

Main: 1415 Melody Lane, Bldg. A, Bisbee, AZ 85603
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